



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**Executive Committee Meeting**

**THURSDAY, February 10, 2022**

**8:15 A.M.**

CareerSource South Florida Headquarters  
7300 Corporate Center Drive  
Conference Room 2  
Miami, Florida 33126

**AGENDA**

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
  - A. December 9, 2021
3. Recommendation as to Approval to Allocate funds to the Big Brothers Big Sisters of Miami, Inc. for Take Stock in Children Program Administration
4. Recommendation as to Approval to Allocate funds for the Commercial Jet Settlement Agreement
5. Recommendation as to Approval to Allocate funds for the Youth Co-Op, Inc. Settlement Agreement

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



## SFWIB EXECUTIVE COMMITTEE MEETING

**DATE:** 2/10/22

**AGENDA ITEM:** 2A

**AGENDA TOPIC:** MEETING MINUTES

### SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

**DATE:** December 9, 2021

**LOCATION:** CareerSource South Florida  
 7300 Corporate Center Drive, Suite 500 (Conf. Room 2)  
 Miami, FL 33126  
 Zoom:  
[https://us02web.zoom.us/webinar/register/WN\\_ISSH7LAzTdywsrtfD2Q3IA](https://us02web.zoom.us/webinar/register/WN_ISSH7LAzTdywsrtfD2Q3IA)

1. **CALL TO ORDER:** 8:22AM
2. **ROLL CALL:** 5 members; 4 required; 3 present: No Quorum

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT	SFWIB STAFF
Perez, Andy, Chair (via Zoom) Gibson, Charles, Vice-Chair  Ferradaz, Gilda	Garza, Maria del Valle, Juan-Carlos	Beasley, Rick Morgan, Ebony Smith, Robert  <b>ADMINISTRATION/IT</b> Francis, Anderson McFarlane, Cassandra
<b>OTHER ATTENDEES</b>		
Rodanes, Carlos - New Horizons of South Florida		

Agenda items are displayed in the order they were discussed.

### **3. Informational - Summer Youth Internship Program Update**

Mr. Beasley introduced the item; Mr. Smith further reviewed the item as presented in the agenda packet.

SFWIB staff will schedule a Youth presentation during the December meeting to share more about what we are accomplishing through the Summer Youth Internship Program (SYIP).

Mr. Beasley further advised that the program, initiated through the Children's Trust and Miami-Dade County Public Schools, has grown tremendously. The South Florida Workforce Investment Board and Miami-Dade County, in conjunction with several community organizations, have grown the program contributing approximately 4MM dollars annually. A report will be provided to the full board that delineates program perimeters, requirements, and contributions.

Mr. Beasley shared that the third cohort of the Women in Tech (WIT) program will be graduating in the afternoon. There are eleven (11) graduates, each gaining certification in a variety of areas (minimum of three). Mr. Smith will give a full review of participant employment and educational successes at the December SFWIB meeting. He also shared that we are working with Ted Lucas to increase the number of youth that have access to jobs in IT.

Chairman Perez asked if Comcast is still involved. Mr. Beasley shared that we are still working with them; however, their primary focus has been the rollout of the Internet Essentials program.

Mr. Beasley also shared that we will be launching two new initiatives, centered around TechHire, with both Microsoft and Google. Programs will be collaborating with the business community to provide training for incumbent workers as well as targeting key zip codes within Miami-Dade and Monroe counties to increase the number of individuals in IT. Training is self-paced, as such; we are looking to partner with colleges to subsidize the instructors.

Chairman Perez inquired about funding for the Children's Trust scholarships. Mr. Beasley advised that the Finance team has been out of the office for approximately a week. We will be able to connect with them and advise by Thursday of this week.

### **4. Informational – Federal Reserve Benefits Cliff Initiative**

Mr. Beasley presented and further presented. The United Way, The Greater Miami Chamber of Commerce, and CSSF will be co-chairing the initiative. Two legislative items

were presented to the Chamber yesterday are in support of this effort. We will share this information with the full Board next week.

Chairman Perez advised the team to be on the lookout for programs centered around mental health initiatives in the near future. Employers are asking for more information and programs in support of employee mental health. Mr. Beasley agreed and further elaborated on the existing partnerships we have with Key Clubhouse & Lotus House.

Mr. Beasley shared that he will be meeting with Judge Leifman and Madam President to tour his new mental health facility, which is a diversion program for individuals that have been detained.

Ms. Garza advised that one of the providers of the South Florida Behavioral Health's network and the umbrella agency over the substance abuse and mental health programs for DCF, TMSF, is right across the street from CSSF. She will send a formal email introduction to the CEO, Dr. Newcomer.

#### **5. Informational - SFWIB Strategic Plan Update**

Mr. Beasley advised that he will be scheduling a Strategic Planning Meeting late in January which will serve to set the pace on areas of focus and funding for the year and an orientation for new board members that will be coming onboard this term.

A revision to the One Stop Operator process is underway. Mr. Beasley and the team will be sharing more about the monitoring and compliance processes that will be introduced with the new changes.

Ms. Garza asked if other workforce boards in the state are moving in a similar direction. Mr. Smith elaborated advising the Executive Committee that boards have the option to assign the One Stop Operator (OSO) role to a service provider or become the OSO directly – but not both.

Mr. Perez suggested adding the word “Digital” or “Automate” to strategic goal #2. The pandemic has shown us that we do not need a large number of sites. The future looks more like the development of a Virtual One Stop Operator or app development.

#### **6. Recommendation as to Approval of a New Programs for an Existing Training Provider**

**[Transitioned to Global Talent and Competitiveness Council]**

## New Business

### 1. Organizations Interested in Developing Apprenticeship Programs

Chairman Perez advised that there are a few large construction and HVAC companies interested in launching apprenticeship programs. Chairman Perez asked for a contact person. Mr. Beasley advised to have them connect with Mr. Robert Smith.

Mr. Beasley shared that he will be scheduling a meeting with the training vendors regarding developing apprenticeship programs moving forward.

With no further business presented to the Committee, the meeting adjourned at 9:16am.

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## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/10/2022

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not to exceed \$250,000 in Temporary Assistance for Needy Families funds to Big Brother Big Sisters of Miami, Inc. for Take Stock in Children program administration, as set forth below.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Joint contribution for youth career pathway models**

### **BACKGROUND:**

On April 15, 2021, the South Florida Workforce Investment Board (SFWIB) approved an allocation of \$982,683.80 in Temporary Assistance for Needy Families (TANF) funds to purchase 143, 2-year Florida Prepaid College Plan scholarship for the Take Stock in Children (TSIC) program. However, the aforementioned allocations did not include administrative costs for the program.

In previous years, the scholarship program was managed by Take Stock in Children, Inc. (TSIC); however, TSIC entered into a collaborative partnership with Big Brothers Big Sisters of Miami, Inc. (BBBS-Miami) through a lead agency agreement in July 2018. BBBS-Miami will serve as the administrator and fiscal agent for all of the agencies that have been allocated scholarships. BBBS-Miami will provide management, administrative and programmatic services on behalf of TSIC for the Florida Prepaid College Plans purchased by the SFWIB.

There are a total of six participating agencies. Each agency is responsible for program implementation and case management and will work together to keep youth in-school and offer scholarships to those who successfully complete high school. The agencies also provide educational, social and mentoring services to youth who are classified as at-risk and are not likely to enroll in a post-secondary institution. In order to ensure youth receive multiple services offered by each agency and BBBS-Miami, youth will participate in dual activities with the respective agencies.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interests of the SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$250,000 in Temporary Assistance to Needy Families funds to Big Brothers Big Sisters of Miami, Inc. for the programmatic and administrative cost of the Take Stock in Children Scholarship Program.



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/10/2022

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** COMMERCIAL JET SETTLEMENT AGREEMENT

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to authorize the SFWIB Executive Director to settle a financial debt owed to Commercial Jet, Inc., in an amount not to exceed \$26,599.04, for the salary reimbursement portion of the On-The-Job Training, as set for below.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

At its August 16, 2018, meeting, the South Florida Workforce Investment Board (SFWIB) approved funding for the Miami Dade College Apprenticeship Program – GNJ, in an amount not to exceed \$130,000 in Workforce Innovation and Opportunity Act Funds (WIOA). Pursuant to said allocation, the Miami Dade College District Board of Trustees authorized the Aviation Structures, Surfaces, Rigging, and System Assemblers Apprenticeship Cohort training to take place at Miami Dade College beginning on January 14, 2019 and ending February 15, 2019.

The two-year apprenticeship program required students to complete 350 hours of classroom instruction and 4,000 hours of On-the-Job Training. Subsequent to the classroom instruction Commercial Jet, Inc. provided On-the-Job Training to participants from February 18, 2019 through February 18, 2020.

Commercial Jet, Inc. and the SFWIB desire to satisfy payments due for services provided to four participants for the period of February 18, 2019 through February 18, 2020. On January 11, 2022, the SFWIB Executive Director authorized the release of the agreement to satisfy payment due to Commercial Jet, Inc., in the amount of \$26,599.04, by means of general revenue funds.

It is understood and agreed that this payment shall be for the contractor's provision of On-the-job training ("services rendered") for four participants for the period of February 18, 2019 through February 18, 2020.

**FUNDING:** General Revenue Funds

**PERFORMANCE:** N/A

*NO ATTACHMENT*

**FUNDING:** Temporary Assistance for Needy Families

**PERFORMANCE:** N/A

*NO ATTACHMENT*





## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/10/2022

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** YOUTH CO-OP SETTLEMENT AGREEMENT

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to authorize the SFWIB Executive Director to settle a financial debt owed to Youth Co-Op Inc., in an amount not to exceed \$23,107.84, for the salary portion of Paid Work Experience, as set for below.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

At its June 17, 2021 meeting, the South Florida Workforce Investment Board (SFWIB) approved funding for the Summer Youth Employment Program (SYEP), in an amount not to exceed \$200,000 in Temporary Assistance for Needy Families (TANF) funds.

Youth Co-op, Inc. administered the program which included payroll, recruitment, job placement, and work readiness training for youth participants in the SYEP. Youth participating in the program earned \$13.88 per hour for a total of 140 hours; 20 of which were for work readiness training. Youth participants also received financial literacy training as well as information related to budgeting and investing.

The program was set to commence June 18, 2021 through September 25, 2021, but was extended until November 12, 2021 in order to allow all participants enough time to complete the 140 hours of employment. The extended period was not covered under the original contract; therefore, on January 11, 2022, the SFWIB Executive Director authorized the release of an agreement to satisfy payment that was owed to Youth Co-Op Inc., in the amount of \$23,107.84, by means of TANF funds.

It is understood and agreed that this payment shall be for the contractor's provision of payroll, recruitment, job placement, and work readiness training ("services rendered") for the extension period of September 26, 2021 through November 12, 2021.

**FUNDING:** Temporary Assistance for Needy Families

**PERFORMANCE:** N/A

*NO ATTACHMENT*